



Sheffield & Hallamshire Motor Club Ltd

An MSA Recognised Centenary Club - www.sheffieldandhallamshiremc.co.uk

The Centenary Stages 9th August 2009

Final Instructions

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Thank you for your entry and welcome to RAF Barkston Heath. Your competition number is shown on the attached entry list. The start time of car "0" will be 0830. Individual ATC times will be published on the official notice board by 1630 on Saturday 8th. There will be a competitor briefing at 0800 on Sunday at Rally HQ.

MSA Permit No: 51902
MSA Steward: Mr. G Blythe
Safety Officer: Paul Screaton
Club Stewards: Sue Rylatt, Phil Foster

Championship Reg. No's: -

EMAMC:	33/2009
ANEMMC:	62/2009
ANCC	34/2009
Heart Of England:	35/2009
ANWCC: Stage	37/2009
Ladies	43/2009
Allrounders	47/2009

Entry into the venue is only permitted as shown on the attached map. Please follow the published route to the service area. Due to security/space limitations, only vehicles with passes will be allowed into the venue. Additional passes will be available at the gate at a price of £5 with all proceeds going to South Yorkshire Multiple Sclerosis Therapy Centre. Please be aware that all competitors are responsible for their service crew and guests and penalties will be applied for misconduct in and around the venue (SR 15(b) applies). At the request from Lincolnshire police parking penalties will be applied for cars parked on the main road outside the venue. Parking in the venue will be monitored and penalties applied for infringements. **YOU MUST SHOW A PASS TO GAIN ENTRY TO THE VENUE.** Your service pass will allow 1 service vehicle plus rally car with trailer access to the venue.

Once in the service area, please park your service vehicle on the grass where possible, with your rally car on the tarmac/concrete. We are very short of space in the service area, some people may have to service on grass, the hard standing will be first come first served.

The gates to the venue will be opened at 1500 and closed at 2000 and also 2200 - 2230 prompt on Saturday 8th August, and at 0600 - 0800 on Sunday 9th. Exit from the venue is possible at any time through use of an automatic barrier.

Founded in 1904. Sheffield & Hallamshire Motor Club is a member of the following associations:



Noise check and scrutineering will take place on Saturday between 1600 and 1900 prompt, and again from 0630 on Sunday. Documentation will be open at the same time. All competitors are reminded to have correct documentation and the correct competition licence. The rally plate provided should be affixed to the back window and kept clean at all times.

All competitors are reminded that there is no fuel or water available at the venue; please ensure you have sufficient for your own needs.

Any unauthorised practice or recceing in or on a motorised vehicle by any competitor or their associated personnel will result in immediate exclusion. Officials will be in attendance on the Saturday night. Walking or cycling the stage is NOT allowed. For safety reasons, the use of any powered pit bike is strictly forbidden on the venue. Again, if any crewmember or associated personnel are observed using such a machine the crew will be excluded.

Amendment to Supplementary Regulations

SR 15a - Shortcutting, whether an advantage is gained or not - **Stage Maximum.**

SR 15d - Restart points for stage practice event will be each odd numbered stage.

The awards presentation will be conducted on the venue at Rally HQ as soon as possible following completion of the competition.

It is a requirement of the landowner that there be no open fires on the venue. Please exercise extreme caution when using BBQ's and ensure a fire extinguisher is at hand.

PLEASE TAKE ALL RUBBISH HOME WITH YOU.

CJ Rallying will be in attendance near rally HQ on Sunday morning for the sale of competition numbers and any last minute rally accessories.

Slicks Motorsport Tyres will be attending on Saturday and Sunday and offering sales and tyre changing facilities. Please call Andrew Knott on 0114 247 0485 for any pre-event special requests.

I am sure you will join me in thanking Baz Jordan of Jordan Road Surfacing and David Wood at Alpha Concrete for the help that they have given us.

Marshals are still needed to ensure the smooth running of the event; please can you encourage friends to sign on as a marshal. There will be a marshal's cash prize draw, which will be drawn at lunchtime. Please contact Roger Willey (chief marshal) on 0114 236 6489 or email rogerwilley@hotmail.co.uk

Please note that RAF Barkston Heath is a NON SPECTATOR venue.

The organizing team will be at the venue from Friday morning. If you need to contact us please ring 07792 375371 or 07980 520962. Please leave a message if no reply.

Wishing you all a safe and competitive days sport.

Tony Jones

Clerk of the Course (58515)

For **Sheffield & Hallamshire Motor Club**



Service Area Risk Management

Entrants, competitors and service crew members should be aware of their own and other people's safety and well being, when competing in motor sport.

1. All entrants should have an environmental ground-sheet in place before work commences on the vehicle.
2. All service vehicles should have an environmental spill-kit, for use in the event of liquid spillage. (Competing cars should also carry such a kit.)
3. Fire extinguishers should be readily available at all times when vehicles are to be worked on, particularly in the event of any welding or grinding being carried out and when vehicles are being refuelled.
4. Vehicles should be supported by axle stands, chassis sill stands or ramps, all with recommended base plates, when raised in the air by trolley or any other types of jack. Engines should not be run when the vehicle is raised on stands. No other work on the car should be attempted, when raising or lowering of the car is taking place.
5. If re-fuelling is permitted in the Service Area, this should be the last operation to be carried out before the vehicles leave. The vehicle should be off any support stands, have all four wheels on the ground, have all other work ceased and have no occupants, when re-fuelling commences. Ideally re-fuelling should be by hand pumping, rather than from hand held containers.
6. Spillage of any liquid should be contained immediately by the crew concerned.

A) Storage & Use of Petroleum Spirit

1. Containers should comply with the relevant British Standard, should be marked "Petroleum Spirit-Highly Flammable" and be kept from any source of ignition.
2. All empty containers should be removed from the venue after the event.
3. Petrol is to be used as fuel only, not for any other purpose.
4. All vehicle re-fuelling is to take place in the open air. A "No Smoking" area should be enforced and an operative should be on standby with a fire extinguisher.
5. Refuelling operatives, including those standing by with fire extinguishers, should ensure they are wearing protective clothing, including gloves and eye protection.

B) Hazardous Substances

1. Some vehicle parts, for example brake & clutch linings, contain asbestos. Competitors are encouraged to use non-asbestos substitutes where possible. Where asbestos is used, every effort should be made to prevent dust being released.
2. Some mineral oils may cause skin cancers. Where contact does occur, contamination should be washed off immediately. The wearing of any contaminated clothing should be avoided.
3. Other substances may cause ill health. Suppliers will have information about the possible effects of their products, on request.

C) Electrical Safety

1. All electrical equipment should be maintained in a safe condition.
2. Extension leads & cables should be neoprene, oil resistant flexible cable.
3. All electrical equipment used externally should be weatherproof and tools should be "double" or "all insulated" against electric shock.
4. Electrical equipment and hand tools should not be used where flammable vapours are present.

D) Fire Precautions

1. All competition and service vehicles should carry a suitable fire extinguisher.
2. Special consideration should be made before lighting any cooking appliance.
3. All sources of ignition should be kept away from any fuel store or re-fuelling area.
4. Fire extinguishers should not be moved from their known location, other than when in use.
5. In the event of any fire, a report should be made to the organisers of the event before leaving the venue.
6. All entrants are encouraged to train their personnel in correct fire prevention and treatment procedures.

E) Manual Handling

1. Lifting, carrying and propelling of loads by bodily force is a major cause of industrial injuries. All entrants are encouraged to train their personnel in safe manual handling techniques.

F) Compressed Air Equipment

1. Air blasts from over inflated tyres can cause severe injury. Tyres should not be inflated above manufacturer's recommendation figures.
2. Always stand clear when inflating tyres.
3. Compressors & air lines should be inspected regularly.
4. Compressed air cylinders should be stored and used to supplier's recommendations.

G) General Working Practices

1. All working areas should be kept clean & tidy. All waste & spillage should be cleared up immediately, **removed by the entrant at the end of the event and disposed of in a responsible manner.**
2. Trailing cables & hoses should not be allowed to create a trip hazard and should not be run across access or roadways.
3. Whenever vehicle engines are being run, adequate ventilation must be in place.
4. All safety notices should be complied with.
5. Any personnel carrying out work should ensure that they adopt safe working practices at all times.
6. Service crews and competitors need to be aware of the long periods of exposure to cold, wet or heat, experienced while on location in service areas and dress accordingly.
7. Children under 16 years of age are to be closely supervised and should not leave your designated area unaccompanied.

They are children and as such are your responsibility!

H) Noise

1. Exposure to excessive noise may result in hearing loss, or other complaints. These may be short term, or after prolonged exposure, permanent.
2. Where exposure to noise is unavoidable, ear defenders should be worn.

I) Waste

1. Entrants **MUST remove all waste** from the venue, including containers, packaging, tyres, oils etc. **They must be disposed of it in a responsible manner.**

J) Vehicle Safety

1. A 10 mph speed limit should be observed at all times in a Service Area, other than for Emergency Vehicles which may be attending an incident.
2. There may be pedestrians in Service Areas. Special care must be taken in these circumstances, to avoid collisions.
3. The unauthorised use of mopeds, motorcycles, scooters, go-peds, quads etc. is forbidden in Service Areas.
4. Vehicles may only be driven by persons holding valid driving licences for that class of vehicle.

K) First Aid

1. Any person sustaining injury or illness, should seek treatment from the event emergency services, by initially reporting to the Senior Official in charge of the Service Area, who will ensure the appropriate response.

L) Public Safety

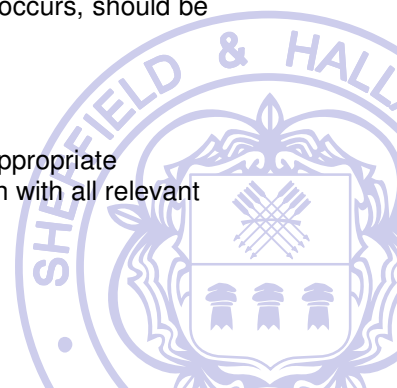
1. Entrants and their associated personnel should act in a manner so as not to put either themselves or any other person at risk of injury.

M) Reporting of Accidents & Incidents

1. All accidents where any person sustains injury, or where damage to property occurs, should be reported immediately to the Senior Official in charge of the Service Area.

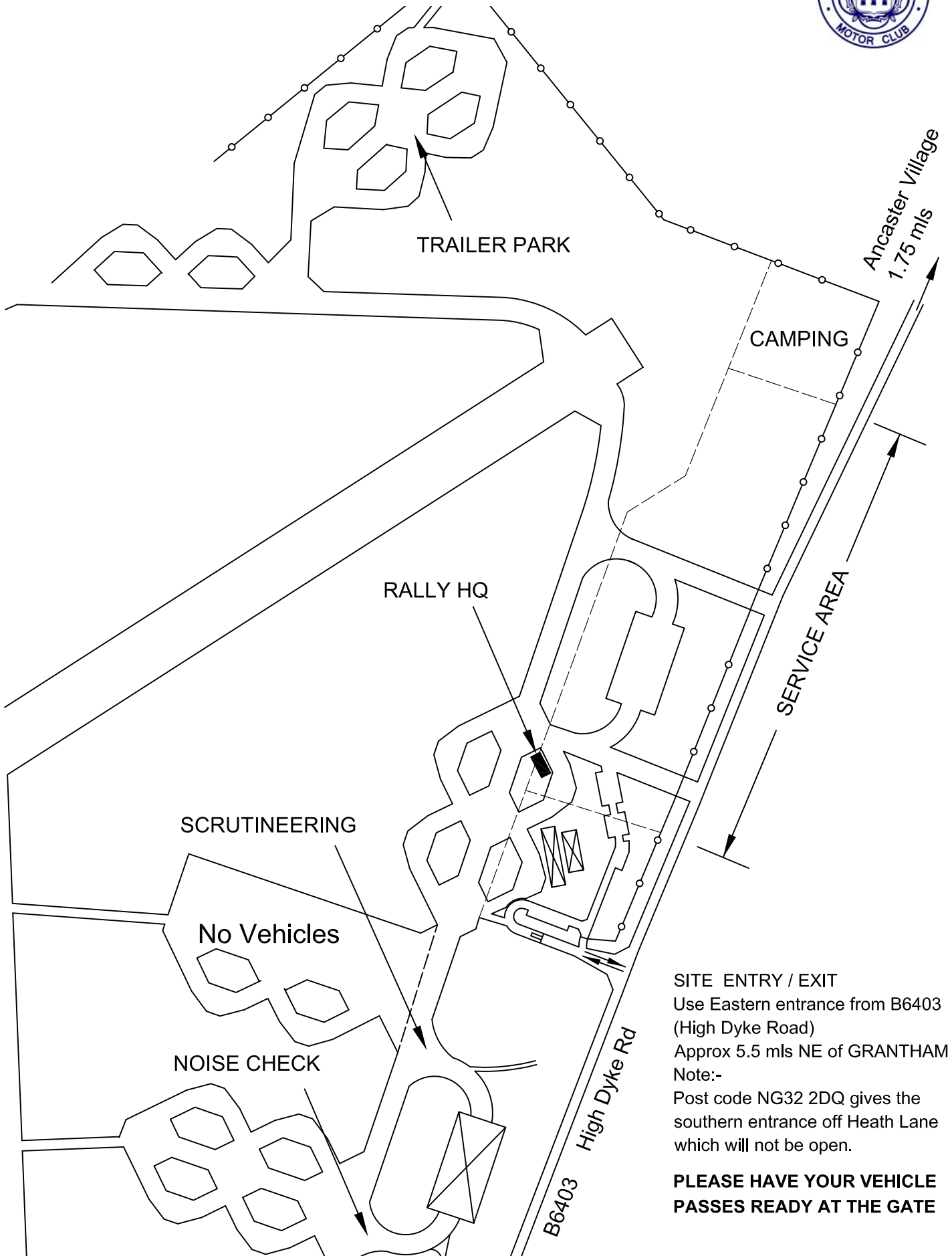
N) Further Regulations and Information

1. Entrants are reminded of their obligations to comply with the requirements of the appropriate sporting regulations at all times. These Guidance Notes should be read in conjunction with all relevant regulations.



SHEFFIELD & HALLAMSHIRE MOTOR CLUB

CENTENARY STAGES RALLY 9th August 2009, BARKSTON HEATH.



SITE ENTRY / EXIT
Use Eastern entrance from B6403
(High Dyke Road)
Approx 5.5 mls NE of GRANTHAM
Note:-
Post code NG32 2DQ gives the
southern entrance off Heath Lane
which will not be open.

**PLEASE HAVE YOUR VEHICLE
PASSES READY AT THE GATE**